

**Agenda for the May 11<sup>th</sup>, 2017 Meeting of the Norman County  
Soil & Water Conservation District Board of Supervisors  
8:00 to 10:00 am District Office Twin Valley, Mn 56584**

- 1. Call to Order**
- 2. Roll Call – Fill out Vouchers and approve agenda**
- 3. Secretaries Report – motion**
- 4. Treasurers Report -- motion**
- 5. Speakers: NRCS, Watershed**
- 6. Unfinished Business**
  - A. Projects & Grants – report
  - B. Buffer Program – report
  - C. Pickup info - report
  - D. Envirothon – report
  - E. Other
- 7. New Business**
  - A. Cost Share – **motion**
  - B. Water Plan Adoption - **motion**
  - C. Legislative Session – report
  - D. Spring Admin Session – **motion**
  - E. Part time help wage increase - **motion**
  - F. Other
- 8. Adjourn Meeting – motion**

**Grants**

NRBG (Water Plan, Wetland, Feedlot),  
Discovery Farms, Capacity, AIS, Cost Share,  
RIM, Observation Wells, Cons Delivery  
Buffer Law Grant, MAWQCP

**Meetings & Training**

May 2 – County Commissioner Meeting  
May 3 - Envirothon  
May 4 – Manure Management Training  
May 11 – Board Meeting  
May 15 – Ada trees for kids  
May 15 – State Envirothon, Stewartville Mn  
May 29<sup>th</sup> – Closed  
June 8<sup>th</sup> – Board Meeting

**SWCD Programs and Services**

Tree Planting and Maintenance  
Conservation Delivery Program  
Erosion Control & Water Management  
Local Water Management Plan  
Rainfall Monitoring Program  
Wetland Conservation Act  
Observation Well Monitoring  
Feedlot Program  
Aquatic Invasive Species Program  
Reinvest in Minnesota – RIM  
Buffer Law Program  
Discovery Farms Water Sampling  
MAWQCP (Certification Program)  
Ag BMP Program  
NRCS Programs  
Education Days



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Minutes for the April 13, 2017, meeting of the Norman County Soil and Water Conservation District Board of Supervisors, District Office Twin Valley, Mn.

**1. Call to Order**

The meeting of the Norman County SWCD Board of Supervisors was called to order by Chairman, Ron Thorsrud at 8:00 AM.

**A motion was moved by Skaurud, second by Rockstad to approve the April agenda.**

**Affirmative: 5 Yays    Opposed: 0 Nays  
Motion Carried**

**2. Roll Call**

Members Present

- Ron Thorsrud, Chairman
- Kelly Skaurud, Vice Chairman
- Gene Ueland, Secretary
- Erik Rockstad, Treasurer
- Bruce Tufte, Reporter

Members Absent

None

Others Present

- Lori Thronson, District Manager
- Mark Christianson, District Technician
- Jessie Heitman, NRCS
- Dusty Jasken, NRCS

**3. Secretaries Report**

**A motion was moved by Skaurud, second by Tufte to approve the March 9<sup>th</sup> and March 20<sup>th</sup>, 2017 Secretaries Reports.**

**Affirmative: 5 Yays    Opposed: 0 Nays  
Motion Carried**

**4. Treasurers Report**

**A motion was moved by Rockstad, second by Skaurud to approve the March Treasurers Report.**

**Affirmative: 5 Yays    Opposed: 0 Nays  
Motion Carried**

**5. Speakers Reports:**

NRCS: We had 2 out of 21 EQIP applications preapproved; 1 is for cover crop and the other is for an energy audit. There are 3 CSP renewals from 2013. Folks have been coming in requesting CRP information for buffers and some CRP for tree plantings. There are 9 WRP contracts for restoration that need to be finished. We have 26 easements for monitoring this year, 13 of which will be a detailed spot check. Courtney is planning on helping with this. Training on Soil Health will be held in June, Courtney will be attending this, Dusty and Jessie will be helping out with the training. Dusty gave the board a handout on soil health and also told them about the demonstration they had in Mahnomen on a 1 inch runoff with the ability of the soil to absorb water through no till, conventional till and pasture. There are 34 unanswered requests for wetland determinations in Norman County and 7 whistle blower complaints to check on.

**6. Unfinished Business**

**A. Project Reports & Grants**

We have a request in for engineering assistance for 2 sed basins, working with a landowner on a wetland banking site; presently doing the changes that were requested by BWSR to satisfy the TEP panel. Working with the highway department on a critical area bank stabilization in Shelly Township. Met with Tim from Discovery Farms and went over the annual report for our site; they would like to set up 5-10 more sites within a 10-mile radius of the existing site. Courtney is taking weekly water samples at the site and sending in. Mark and Lori attended the BWSR Northern Region Board meeting and presented the Norman County Local Water Management Plan. The plan was approved and we will be presenting it at the county commissioner meeting in May for their approval.

**B. Buffer Program**

We had a buffer meeting in Gary on March 15. Around 80 folks attended. Lots of questions about how to measure the area and who will do the enforcing. An article was printed and sent out statewide that referred to this meeting. There is a new package of alternative practices called the "6 pack"; it offers approved choices that are tied to the NRCS Field Office Technical Guide.

**C. Pickup and Ranger Info**

The staff will be cleaning up the old pickup and putting it out for bids. Nothing new on the Ranger purchase.

**D. TSA Meeting**

Ron and Lori attended the RRVSCA meeting in Mahnomen. Need to have 100% resolutions from each SWCD on allowing a supervisor or district manager the ability to vote at these meetings. It is hard to get a quorum so this was the recommendation the committee gave. Mahnomen SWCD is not in favor of this, the committee will be working with Mahnomen to see what they would like changed to get the resolution passed. Mark and Lori attended a meeting in Bemidji to discuss the future of TSA's and what we would like to change or what has been working in each district.

**E. Office Remodel**

The total project cost to remodel the office was \$25,931. Labor was \$11,925 and materials were \$14,006. We will be getting about \$550 in a rebate from Otter Tail for converting to LED bulbs.

**F. Other**

Mark, Lori and Kelly attended the local meeting in Twin Valley Senator Kent Eken and Representative Paul Marquart put on. Lots of discussion on the buffer program, education and elderly care. It was a good meeting.

**7. New Business**

**A. Cost Share**

**A motion was moved by Tufte, second by Rockstad to approve the following cost share contract not to exceed 50%.**

**Affirmative: 4 Yays    Opposed: 0 Nays  
Motion Carried**

#6-17	Bob Dahlen	Well Sealing	\$1,000	50%
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**B. Audit Information**

Received the letter from the Auditor, an audit is due this year. The cost is \$2,225, we budgeted \$3,000 for this. Will be done this summer.

**C. Legislative Session**

Discussed earlier.

**D. Other**

Looking for resolutions if the supervisors have anything they would like. They will be approved at the June 20<sup>th</sup> Area 1 meeting.

**8. Adjourn meeting at 9:30**

**A motion was moved by Rockstad, second by Tufte to adjourn the meeting.**

**Affirmative: 5 Yays    Opposed: 0 Nays  
Motion Carried**

Dated \_\_\_\_\_ Respectfully Submitted:

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Gene Ueland, NCSWCD Board Secretary