

**Agenda for the January 13th, 2017 Meeting of the Norman County
Soil & Water Conservation District Board of Supervisors
8:00 to 10:00 am District Office Twin Valley, Mn 56584**

- 1. Call to Order**
- 2. Roll Call – Fill out Vouchers, Approve Agenda, Board Reorganization**
- 3. Secretaries Report – motion**
- 4. Treasurers Report -- motion**
- 5. Speakers: NRCS, Watershed**
- 6. Unfinished Business**
 - A. Projects & Grants – report
 - B. Buffer Program - report
 - C. County Commissioner Meeting – report
 - D. Advertise for Pasture Bids
 - E. Other
- 7. New Business**
 - A. Cost Share – **motion**
 - B. Cancel cost share contracts - **motion**
 - C. Upcoming meetings - info
 - D. Approve Small Group Insurance Plan - **motion**
 - E. Supervisor/Staff Retreat - **motion**
 - F. Yearly Motions - **motion**
 - G. Performance Pay Request – **motion**
 - H. Remodel the 3 offices - **motion**
 - I. Other
- 8. Adjourn Meeting – motion**

Grants

NRBG (Water Plan, Wetland, Feedlot),
Discovery Farms, Capacity, AIS, Cost Share,
RIM, Observation Wells, Cons Delivery
Buffer Law Grant, MAWQCP

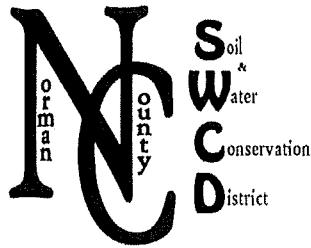
Meetings & Training

January 2 - Closed
January 5- BWSR Training-DL
January 12 - Board Meeting
January 16 – Closed
January 17-19-RRB Land & Water Summit, Fargo
January 18 – Crop Seed & Trade Show-Gary

SWCD Programs and Services

Tree Planting and Maintenance
Conservation Delivery Program
Erosion Control & Water Management
Local Water Management Plan
Rainfall Monitoring Program
Wetland Conservation Act
Observation Well Monitoring
Feedlot Program
Aquatic Invasive Species Program
Reinvest in Minnesota – RIM
Buffer Law Program
Discovery Farms Water Sampling
MAWQCP (Certification Program)
Ag BMP Program
NRCS Programs
Education Days

HAPPY NEW YEAR



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Minutes for the December 8, 2016, meeting of the Norman County Soil and Water Conservation District Board of Supervisors, District Office Twin Valley, Mn.

1. Call to Order

The meeting of the Norman County SWCD Board of Supervisors was called to order by Chairman, Ron Thorsrud at 8:00 AM.

A motion was moved by Skaurud, second by Ueland to approve the December agenda.

**Affirmative: 4 Yays Opposed: 0 Nays
Motion Carried**

2. Roll Call

Members Present

- Ron Thorsrud, Chairman
- Kelly Skaurud, Vice Chairman
- Gene Ueland, Secretary
- Bruce Tufte, Reporter

Members Absent

- Erik Rockstad, Treasurer

Others Present

- Lori Thronson, District Manager
- Mark Christianson, District Technician
- Jessie Heitman, NRCS
- Josh Bork, NRCS
- Kevin Ruud, Watershed

3. Secretaries Report

A motion was moved by Skaurud, second by Tufte to approve the November 10th, 2016 Secretaries Report.

**Affirmative: 4 Yays Opposed: 0 Nays
Motion Carried**

4. Treasurers Report

A motion was moved by Ueland, second by Tufte to approve the November Treasurers Report.

**Affirmative: 4 Yays Opposed: 0 Nays
Motion Carried**

5. Speakers Reports: NRCS; Josh went over and asked the board to sign the Civil Rights Responsibilities for Partners agreements with NRCS. Had a meeting with the state conservationist and talked about the changes to different offices in our area. They will be combining the Fergus Falls and Thief River Falls NRCS office into one and relocating. They are also combining Clay and Wilkin offices. EQIP applications are being scored and ranked.

Watershed; Working on improvements to the drainage on JD 53, Lockhart project. Finished cleaning JD 51 by Ada. Meeting next week for updating our rules, you can attend or send in written comments for it. 2 ringdikes by Ada are almost complete. The watershed board of managers said they will not be enforcing the buffer program, BWSR asked them to do the enforcing.

6. Unfinished Business

A. Project Reports & Grants

The county commissioners approved Courtney to be the feedlot officer. 2 folks have contacted our office about raising hogs in Norman County, they would like to raise baby pigs here and then ship them out when they get bigger. The attorney called and asked for all the feedlot locations in the county. Eugene's pit closure was finished last week. Lori handed out the well sealing report for 2016.

B. Area 1 Meeting

2 supervisors and 3 staff attended the meeting in Crookston. Our office hosted it, Mark did the welcome speech and talked about the history of Norman County. Discussion on the buffer program and what alternative practices landowners can do. Over 70 folks attended.

C. Ag BMP Meeting

Mark and Lori attended the Ag BMP meeting in Detroit Lakes. Talked about projects completed and available funding they have for the program. Eligible practices that can be used for the program. Who can apply for funding, ex. Landowners, businesses, church's, etc. Discussed SWCD's getting administration funds to advertise and help with the application.

D. Buffer Program

Mark will be going out with Roger Hemphill from DNR to look at buffer map issues that landowners have requested. Courtney is working on the buffer map and creating a database for sending out letters.

E. State Convention

3 staff attended the convention, along with Aaron & Kelsey Borgen and Brandon & Maria Borgen, Outstanding Conservationists. Good meetings and well attended. The weather got bad so lots of folks headed out early Tuesday morning.

F. Other

None

7. New Business

A. Cost Share

A motion was moved by Skaurud, second by Ueland to approve the following cost share for well sealing not to exceed 50%.

**Affirmative: 4 Yays Opposed: 0 Nays
Motion Carried**

#3-17	Jerry Hanson	Well Sealing	\$487.50	50%
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B. Wetland Bank Application

Mark is working on an ag bank application by Home Lake that is 170 acres. 120 acres will be converted to wetlands.

C. Write Off Bill for Aaron Broden

A motion was moved by Skaurud, second by Tufte to approve writing off the bill for Aaron Broden in the amount of \$64.50 for trees. Aaron called and said he never asked us to make replacements on the trees and will not be paying the bill.

Affirmative: 4 Yays Opposed: 0 Nays

Motion Carried

D. Pay Raise for Employees

A motion was moved by Skaurud, second by Tufte to approve a 3% salary increase for all full time staff.

Affirmative: 4 Yays Opposed: 0 Nays

Motion Carried

E. Pay Raise for Accounting Contractor

A motion was moved by Skaurud, second by Ueland to approve an increase for the accounting contractor, Vicki Miller from \$8,450 to \$8,700 annually.

Affirmative: 4 Yays Opposed: 0 Nays

Motion Carried

F. 2017 Budget

A motion was moved by Tufte, second by Skaurud to approve the 2017 budget.

Affirmative: 4 Yays Opposed: 0 Nays

Motion Carried

G. Other

None

8. Adjourn meeting at 9:45

A motion was moved by Ueland, second by Tufte to adjourn the meeting.

Affirmative: 4 Yays Opposed: 0 Nays

Motion Carried

Dated _____ Respectfully Submitted:

Gene Ueland, NCSWCD Board Secretary